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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend the meeting of the Budget Executive Committee of Longridge Town Council to be held on Wednesday 28th February 2024 at 7pm in the Station Buildings, Berry Lane, Longridge.

Gill Mason

Town Clerk

**1.Welcome by the Chair.**

**2.To receive apologies.**

**3.Declarations of interests & written requests for dispensations pecuniary interest dispensations.**

([Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing).

**4.Approval of minutes.**

To approve minutes of meeting held on Wednesday 24th January 2024.

**5.Public time.**

To invite and listen to issues raised by members of the public.

**6.To consider the update on the Longridge Hockey Club grant.**

**7.To consider the assistant clerk’s vacancy and hours.**

**8.To consider the costs up upgrading the phone system to digital and the storage back up for archive.**

**9.To consider the finances and the current performance against budget.**

**10.Date of next meeting.**